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| **Sending facility** |       |
| **Hosting facility** |       |
| **Consent received by** | Sending facility [ ]  / Hosting facility [ ]  |
| **Estimated time and duration** |       |
| **Resubmission** | Yes [ ]  / No [ ]  |

**Objectives of the exchange and the technical know-how that will be acquired (max. 150 words)**

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|       |

**Description of the need of the sending facility (max. 200 words)**

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|       |

**Description of the opportunities of the host with respect to the objectives of the exchange (max. 150 words)**

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|       |

**Itemised task plan (max. 200 words)**

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|       |

**Staff to be exchanged (Family name, first name, qualification/professional status, year of birth, email address; max. 200 words)**

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